

**Menominee-Delta-Schoolcraft
HUMAN RESOURCES AUTHORITY
Governing Board Meeting
Thursday, July 16, 2020**

12:30 p.m. EDT

MINUTES

The meeting was called to order at 12:56 pm and the following were in attendance:

MEMBERS PRESENT

Jennifer MacDonald, Menominee
Dave Rivard, Delta
Peter Thoun, Menominee
Ken Penokie, Delta
Katherine Jinkerson, Menominee
John Stapleton, Schoolcraft
Karen Wigand, Delta
Susan Kleikamp, Menominee
Tom Lippens, Delta

OTHERS PRESENT

Julie Moberg, Executive Director
Connie Maule, SCP Director
Peggy Ramsden, FGP Director
Kris Thibeault, Finance Director
Dianne Gartland, Administrative Assistant

MEMBERS EXCUSED

Geri Alanko
Bernie Lang
Penny Carlson
Mia Smith

MEMBERS ABSENT

Edie Erickson
Paul Welch
Craig Reiter
Myra Croasdell

APPROVAL OF GOVERNING BOARD MINUTES

Members received a draft of the May 14, 2020 Governing Board minutes and **they were approved with a motion from Dave Rivard, seconded by Tom Lippens; Motion Carried.**

FINANCE COMMITTEE REPORT

The chair called on the Finance Committee who reported that the Finance Committee met, reviewed and approved the April 2020 HRA Accounts Payable Schedule. **This was approved with a motion from Dave Rivard, seconded by Peter Thoun; Motion Carried.**

The chair called on the Finance Committee who reported that the Finance Committee met, reviewed and approved the May 2020 HRA Accounts Payable Schedule. **This was approved with a motion from Dave Rivard, seconded by John Stapleton; Motion Carried.**

EXECUTIVE COMMITTEE ROLL CALL VOTES

- The chair informed the Board that the Executive Committee was polled to authorize the acceptance of a new Neighborhood Enhancement Program grant through MSHDA. The Executive Committee was contacted by telephone and a roll call vote was taken. The Executive Committee members voted to accept the new grant money.

- The chair informed the Board that the Executive Committee was polled for a vote on the new updated MDSCAA Covid-19 Response Plan as the employees would be back in the office working before the July board meeting. A roll call vote was taken and the Executive Committee members voted to approve the updated MDSCAA Covid-19 Response Plan.

APPROVAL OF THE CSBG CARES GRANT

Members received a copy of the CSBG CARES grant for their review. **A motion was made by Dave Rivard to accept the CSBG CARES grant as presented, seconded by John Stapleton; Motion Carried.**

ACCEPTANCE OF PROGRAM MONTHLY REPORTS

Members received copies of the following program monthly reports for their review.

- Weatherization by the Numbers as of 6/29/2020
- Senior Companion Program report May/June 2020
- Senior Companion Program Independent Living Survey –In home
- Senior Companion Program Independent Living Survey – Sites
- Senior Companion Program Evaluation January 2020 – Schoolcraft County
- Senior Companion Program Evaluation January 2020 – Delta/Menominee County
- RSVP March – May 2020 Monthly Report & Stats Summary
- FGP April – May 2020 Monthly Report & Stats Summary
- FGP Mid-Term Evaluation Survey Results January 2020
- FGP Program Evaluation
- Senior Services Board Report through May 2020

A motion was made by Peter Thoune to accept the reports as presented, seconded by Tom Lippens; Motion Carried.

DISCUSSION OF THE OUT OF COUNTY BOARD MEETING FOR SEPTEMBER

The chair called on Julie Moberg for more information. The board members agreed to hold the September Board meeting in Escanaba or virtually, instead of Manistique, due to the Covid 19 pandemic. **Peter Thoune made a motion to change the location of the September Board meeting due to COVID-19. This was seconded by Tom Lippens; Motion Carried**

DISCUSSION OF THE BOARD VACANCY IN SCHOOLCRAFT COUNTY

The chair called on Julie Moberg. Julie explained that there is still an opening in Schoolcraft County. If any board members know of anyone, please let her know.

ACCEPTANCE OF THE EXECUTIVE DIRECTOR'S REPORT

The Chair called on Julie Moberg for her report. Julie reported that we received our CARES grant. It will support many people who are in need. Julie gave an update on where each service is at in providing services. Staff are back in the office part time too. **A motion was made by**

Dave Rivard and seconded by Katherine Jinkerson to accept the Executive Director's report as presented; Motion Carried.

OTHER BUSINESS

No other business was discussed.

PUBLIC COMMENT

No public comments were made.

ADJOURNMENT

A motion to adjourn as made by Dave Rivard and seconded by John Stapleton; Motion Carried.

The meeting was over at 1:21 pm

Next meeting is scheduled for September 10, 2020 at 12:30 pm.