

**Menominee-Delta-Schoolcraft  
HRA/GOVERNING BOARD MEETING  
Thursday, March 8, 2018  
511 First Ave. N, Escanaba  
12:30 p.m.**

**MINUTES**

The meeting was called to order at 12:30 pm and a quorum noted with the following in attendance:

**MEMBERS PRESENT**

Omer Doran, Schoolcraft  
Clyde Thoune, Menominee  
Susan Kleikamp, Menominee  
Peter Thoune, Menominee  
Geri Nelson, Delta  
Karen Wigand, Delta  
Theresa Nelson, Delta  
John Stapleton, Schoolcraft  
Myra Croasdell, Delta  
Ken Penokie, Delta  
Bernie Lang, Menominee  
Tom Lippens,  
Jennifer McDonald, Menominee  
Craig Reiter, Schoolcraft

**OTHERS PRESENT**

Julie Moberg, Executive Director  
Naomi Fletcher, Weatherization  
Shanna Hammond, HR Manager  
Kris Thibeault, Finance Director  
Sally Kidd, Senior Services Director  
Lori Giuliani, RSVP Director  
Pat Royer, Nutrition Manager  
Christine Ramey, Receptionist

**MEMBERS ABSENT**

Dan LaFoilie, Excused  
Dave Anthony, Excused

**CALL TO THE ORDER**

A written roll call is being taken and the following have been asked to be excused: Dan Lafoille, Dave Anthony.

## **APPROVAL OF 1/11/2018 GOVERNING BOARD MINUTES**

There were no questions or changes and a motion was approved from Peter Thoune and supported by Jennifer MacDonald.

## **FINANCE COMMITTEE REPORT**

Treasurer Susan Kleikamp was called on for her report.

- Approval of the January Accounts Payable Schedule approved by John Stapleton and supported by Geri Nelson, Motion carried
- Approval of the HRA 2% wage increase for employees above the wage guideline of 5 years effective 3/11/18, approved by Clyde Thoune, supported by Bernie Lang, Motion carried
- Approval of the Bid to redesign the Escanaba Senior Center Doorway. Approved by Craig Reiter, supported by Tom Lippens, motion carried.
- Approval to dissolve the Gladstone Development Authority. Approved by Peter Thoune and supported by Ken Penokie, motion carried

## **NOMINATING COMMITTEE REPORT/APPROVAL OF APPOINTMENT**

Clyde Thoune was called on for the report.

- There is approval of Penny Carlson to replace Lee Robbert in the Schoolcraft County Consumer Sector by Peter Thoune, supported by Susan Kleikamp.

## **SAFETY COMMITTEE REPORT**

Tom Lippens was called for the report of safety committee, moved by Peter Thoune, supported by Theresa Nelson.

## **ACCEPTANCE OF PROGRAM REPORTS**

Karen Wigand reported on the Acceptance of Program Reports. All were moved by Clyde Thoune and supported by Peter Thoune. Motion carried

- Dec/Jan FGP Monthly Report
- Jan/Feb SCP Monthly Report
- Nov-Jan RSVP Monthly Report
- First quarter Senior Services Report
- Weatherization as of 1/31/2018 Report

Karen Wigand called Pat Royer to present an oral report on the nutrition program food costs. Huge savings were seen by moving mostly over to GFS. The Delta kitchen alone saw a saving of \$25,790.00

### **Walk for Warmth Update**

Julie Moberg was called for an update on the Walk for Warmth Fundraiser. The overall fundraising for Delta County is \$35,000. On walk day Delta County had 90 walkers and raised \$6,500.00, Schoolcraft with 80 walkers raised \$2,900.00 and Menominee with 20 walkers and raised \$9,218.00. Approval was moved by Tom Lippens, supported by Clyde Thoune. Motion carried.

### **APPROVAL OF ADVISORY COMMITTEE MINUTES**

Approval of the Advisory Committee Minutes approved by Craig Reiter, supported by Susan Kleikamp, motion carried.

- 12/7/17 (Delta) & 1/16/2018 (Menominee) FGP Advisory Committee Minutes
- 9/19/17 (M/M), 12/6/17 (M/M) & 1/18/18 (Delta) RSVP Advisory Committee Minutes

### **MILLAGE CAMPAIGN MEDIA PLAN**

Julie Moberg was called to review the millage campaign media plan. Moved by Peter Thoune and supported by Clyde Thoune. Motion carried.

### **APPROVAL OF BOARD RESOLUTION REGARDING PROPOSED BUDGET CUTS**

Julie Moberg was called to review the Board Resolution regarding proposed budget cuts. Motion to approve by Ken Penokie, supported by Craig Reiter. Motion carried.

### **AUTHORIZATION TO SUBMIT REFUNDING APPLICATION FOR 2018-19**

A motion to authorize agency program directors to submit refunding applications for 2018-19 was approved by John Stapleton and supported by Susan Kleikamp. Motion carried.

### **MDS CAA/HRA STRATEGIC PLAN UPDATE**

Julie Moberg was called to give the Board an update on the agency's strategic plan. This was moved by Theresa Nelson, supported by Jennifer MacDonald. Motion carried

#### **ACCEPTANCE OF THE CAA/HRA AGENCY ANNUAL REPORT**

A motion to accept the agency's annual report to the community was made by Craig Reiter, supported by Geri Nelson. Motion carried.

#### **ACCEPTANCE OF THE CSBG IS ANNUAL REPORT**

A motion was made to accept the CSBG IS Annual Report by Clyde Thoune, supported by Theresa Nelson. Motion carried.

#### **ACCEPTANCE OF EXECUTIVE DIRECTORS REPORT**

Julie Moberg was called on for her report. A motion to accept the Executive Director's report was made by Bernie Lang with support from John Stapleton, motion carried.

#### **PUBLIC COMMENT**

There were no public comments.

#### **OTHER BUSINESS**

There was no other business to come before the Board.

#### **ADJOURNMENT**

A motion to adjourn was moved by Clyde Thoune and supported by John Stapleton. Motion carried.

Meeting adjourned by 2:02pm

Next Meeting April 12, 2018 12:30 PM

Finance meeting 11:00 AM