

Menominee-Delta-Schoolcraft
COMMUNITY ACTION AGENCY
Governing Board Meeting
Thursday October 10, 2019
Community Action Agency
Escanaba MI
12:30 p.m.

MINUTES

The meeting was called to order at 12:30 pm and a quorum noted with the following in attendance:

MEMBERS PRESENT

Jennifer MacDonald, Menominee
Peter Thoune, Menominee
Dave Rivard, Delta
Ken Penokie, Delta
Geri Alanko, Delta
Susan Kleikamp, Menominee
Edie Erickson, Schoolcraft
Bernie Lang, Menominee
Karen Wigand, Delta
Katherine Jinkerson, Menominee
Omer Doran, Schoolcraft
Penny Carlson, Schoolcraft

OTHERS PRESENT

Julie Moberg, Executive Director
Connie Maule, SCP Director
Shanna Hammond, HR Director
Kris Thibeault, Finance Director
Naomi Fletcher, Weatherization Director
Dianne Gartland, Admin Assistant
Peggy Ramsden, FGP Director
Myra Smeester, HS/EHS Director

MEMBERS EXCUSED

Tom Lippens
Craig Reiter
John Stapleton
Mia Smith
Rachel Duchaine
Myra Croasdell

MEMBERS ABSENT

APPROVAL OF SEPTEMBER 12, 2019 GOVERNING BOARD MINUTES

Members received a draft of the September 12, 2019 Governing Board minutes and **they were approved with a motion from Peter Thoune, seconded by Katherine Jinkerson; Motion Carried.**

FINANCE COMMITTEE REPORT

The chair called on the Finance Committee who reported that the Finance Committee met, reviewed and approved the August 2019 CAA Accounts Payable Schedule. **This was approved with a motion from Geri Alanko, seconded by Dave Rivard; Motion Carried.**

ACCEPTANCE OF THE CHANGES TO THE TODDLER ROOM

The chair called on Myra Smeester for more information. This was for informational purposes only due to the time frame of the grant, the Executive Committee previously voted to approve these changes by a telephonic vote that occurred on September 24, 2019.

ACCEPTANCE OF THE JUNE 2019 POLICY COUNCIL MINUTES

All members received a copy of the June 2019 Policy Council minutes for their review. **A motion was made to accept by Susan Kleikamp, seconded by Geri Alanko; Motion Carried.**

ACCEPTANCE OF THE ECP DIRECTOR'S JULY-SEPTEMBER REPORT

All members received a copy of the ECP Director's July-September report. **A motion was made to accept by Katherine Jinkerson, seconded by Jennifer MacDonald; Motion carried.**

APPROVAL OF THE NEW AGENCY LOGO

This was tabled until the November Board Meeting to allow the Logo Committee time to make the changes suggested by the Board, along with an approximate cost to purchase new signage for the building.

DISCUSSION OF THE STRATEGIC PLAN PROCESS

The chair called on Julie Moberg for more information. Julie explained that we have almost completely met our goals in our current Strategic Plan. She invited all Board members and staff to participate in the Strategic Plan review. A meeting will be scheduled in January to begin this process.

ACCEPTANCE OF EXECUTIVE DIRECTOR'S REPORT

The Board called on Julie Moberg for her report. Julie reported that HS/EHS is at full enrollment. They are continuing to fill the open positions. The Grant cycle ends on October 31st and we are on track for spending and generating the needed match for the grants. The Union has put in their 60 day Notice of Intent to open their contract. **A motion was made to accept her report as presented by Peter Thoun and seconded by Katherine Jinkerson; Motion Carried.**

OTHER BUSINESS

It was decided that a poll should be taken regarding a date for the November Board Meeting.

PUBLIC COMMENT

No public comments were made.

ADJOURNMENT

A motion to adjourn was made by Geri Alanko, supported by Susan Kleikamp; Motion carried. Meeting adjourned at 12:59 pm.