



September 3, 2019

Job Posting:

MDS Community Action Agency - Housing Resource Specialist

Menominee-Delta-Schoolcraft Community Action Agency has a full time position open for a Housing Resource Specialist in Escanaba, which serves as the first point of contact in the three county area for individuals experiencing a housing crisis and assists households with the application/certification process necessary to access various housing programs. This position works primarily with people who are homeless or at risk of being homeless. Educational requirements include minimum human services associate degree, or Bachelor degree in Social Work or Human Services field preferred. Experience requirements include one year of direct experience working with at-risk populations. Must have a valid driver's license and reliable form of transportation. Must have strong computer skills with experience using Microsoft Office, able to learn databases such as HMIS, and use spreadsheets. Wages start at \$14.09 with an Associate's Degree to \$15.61 with a Bachelor's degree and license. Wages dependent on education. Full benefits included. If qualified, please send your resume with the position applying for on the outside of the envelope to: Julie Moberg, Executive Director, 507 First Avenue North, Escanaba, MI 49829. Cover letter and resume must be received no later than 4:00 pm, September 16, 2019.